

# AJ Removals

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## Local & National Removals - Packing - Storage

Below are a few simple steps to ensure your belongings are well protected and to ensure that boxes get returned in a good condition so that they can be re-used for future removals.

### **Key points to good packing**

- Always tape boxes at the top and bottom at least once lengthways and once widthways with good quality tape.
- Use the correct size box for its contents. Books, DVDs and heavy items should always be packed in smaller boxes with the larger boxes ideal for general household items. All of our boxes are double-walled for extra strength.
- Always fill the boxes to the top to prevent them crushing when stacked. If your box contains fragile items, place a layer of crushed paper at the bottom and top for added protection and clearly label the box as fragile.
- Plates, large bowls and dishes should be wrapped in paper and stood on their edge as opposed to laid flat. Glassware should be well wrapped and stacked upright on top of heavier items. Again, use a top and bottom layer of crushed paper for extra padding.
- Please clearly label the top of boxes with their destination and whether or not the contents are fragile. You may also wish to label them with their contents for your reference.
- You may occasionally need to leave the top of a box open for larger/longer items; please try to keep these to a minimum and where possible, ensure they aren't too heavy as they will need to be placed at the top of the load.
- Small pictures can be wrapped in paper and placed in boxes. Larger pictures will need to be wrapped, ideally in bubble wrap. We sell bubble wrap and other similar materials at a reduced rate to customers; please ask about these when arranging collection or delivery of your boxes.

### **After the removal**

- Please remove all tape and flatten the boxes in the same way you received them. Any wardrobe/ hanging garment boxes can be left assembled.
- Any used paper can be placed into large boxes as this can be re-used. Please condense this paper down into as few large boxes as possible.
- Boxes can be returned at your convenience to our depot at Unit 12, Stable Yard Industrial Estate, Windsor Bridge Road, Bath BA2 3AY. Alternatively, if you require the boxes to be collected, please ensure they are stored in a clean and dry area until we are able to collect them.